

REMINDER



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

**Room No-211, 2nd Floor,
Eastern Court, Jan Path,
N. Delhi-01**

No: CS/DIR (Fin)/3-1/2013-14

Dated 01 .05.2014.

To,

(1) Heads and IFAs of UP(East), Tamil Nadu, Orissa, Haryana, Andhra Pradesh, Madhya Pradesh, NE-II, Gujarat, Assam, Karnataka, Rajasthan, West Bengal, Maharashtra, NE-I Telecom Circles and Kolkata Telephones.

(2) All GMs/ PGMs BSNL CO.

Sub:- Timely completion and proper maintenance of Annual Performance Appraisal Report(APAR) and communication of all entries to executives for fairness and transparency in public administration—regarding.

Kindly refer this office letter of even No. dated 08.05.2013, on the above noted subject, wherein it was intimated that the work of writing and review of Annual Performance Appraisal Reports of the Telecom Finance executives up to 2012-13 were to be completed and completion certificate to be sent to Confidential Secretary to Director (Finance) by 31st July 2013. But APARs from the above mentioned Circles have not been received till date, despite several reminders issued on 24.10.2013, 8.01.2014 & 27.02.2014.

A list of Telecom Finance executives is enclosed whose APAR(s) are yet to be received in this office. It is again requested to look into the matter and arrange to send the APAR(s) up to the period ending 31st March 2013 in respect of executives mentioned in the list enclosed, to this office **latest by 7.05.2014 positively for CPC in respect of promotion from DGM(Adhoc) to DGM (Regular).**

This issue with approval of competent authority.

Enclosure: As above.

(Sudhira Sabharwal)
AGM(SEA)