

Corporate Office - BW Unit
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भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

No. 03-43/2019-CW-BD

Date: 29/08/2019

To

1. All CGMs
BSNL Circles
2. All PCEs (C) / CEs (C)
BSNL

Sub: Opening of Separate Bank Account for External Works of Civil Wing - Regarding

Kindly find enclosed herewith copy of letter No. BSNL/CBB/OBA/External Work-C/E/2019-20 dated 28/08/2019 whereby it has been intimated by Corporate Budget & Banking (CB&B) unit of BSNL Corporate Office that a separate Bank account has been opened with Punjab National Bank for External Works of Civil Wing only. The other details are also contained therein.

This is for your information and necessary action please.

This is issued with approval of CGM (BW)

Encl: As above


29/08/2019

(A.C. Khare)

Jt. GM (CW-BD)

BSNL Corporate Office

Regd & Corporate Office: Bharat Sanchar Bhawan, Harish Chandra Mathur Lane, Janpath New Delhi-110001

Corporate Identity Number (CIN): U74899DL2000GOI107739

Web Site : www.bsnl.co.in

9/C



JGM
AGM/CW-DD

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
5th Floor, Bharat Sanchar Bhavan, Harish Chandra Mathur Lane
Janpath, New Delhi-110001

29/8/19

F.No. BSNL/CBB/OBA/External Work-C/E/2019-20/

Dated: 28.08.2019

- To,
- 1) The CGM(BW), BSNL CO. New Delhi
 - 2) The Sr.GM(Fin-EF), BSNL CO. New Delhi

Subject: Opening of Separate Bank Account for External work of civil wings-reg.

With reference to the subject cited above, separate Bank Account No.1120002102326181 IFSC CODE PUNB0112000 has been opened in Punjab National Bank ECE House New Delhi for external works for Civil wings exclusively.

In this regard following procedure is to be followed:-

- (1) The amount received from circles in respect of External works is to be credited in the above account by concerned circles.
- (2) On receipt of money and transferred to the above account, concerned SE/CE civil incharge of the project in circle will intimate to CGM(BW) & Sr.GM(Fin-EF), the amount of money remitted to above account along with details of project against which the money is received, amount to be released to the circle, amount of centage to be retained by BSNL, % age of work completed, timeline to complete the work etc.
- (3) CGM(BW) will issue sanction to release the amount demanded by concerned circle with full details to DGM(CBB-I) alongwith amount of centage to be transferred to BSNL A/C individual projects wise against which money is received in consultation with Sr.GM(Fin-EF) as given below.
 - a. Name of Project.
 - b. Total cost of Project.
 - c. Amount received till date.
 - d. Amount already given to circle for payment to vendor.
 - e. Amount to be released to circle.
 - f. Centage to be transferred to BSNL A/C by CBB Section
 - g. Amount balance against above project after release of this sanction.
- (4) Project wise details of money received, sanction issued to CBB section both for centage as well as release to circle shall be maintained by CGM(BW).
- (5) On the basis of sanction/fund request received as per details given in para 3 above, the CBB section shall verify the receipt of money in said A/C and shall take necessary action to transfer the centage to BSNL A/C and release of fund to concerned circle.



(6) The detailed project monitoring shall be ensured by CGM(BW).

(7) Further, any accounting & other instructions to concerned circles, required if any, shall be issued by CGM(BW) in consultation with Sr.GM(Fin-EF).

This arrangement shall be reviewed after six months by CGM(BW) & Sr.GM(fin-EF) and submit detailed report to Dir(Finance) for further continuation of this arrangement.

This is issued with the approval of Director(Fin.)

R. Khan
29/8/19
Sr.GM(CB&B)

Copy to:
Director-Fin/CM/EB, CO BSNL for kind information please.