

Urgent /Time Bound

Personnel Branch
Corporate Office,
4th Floor, Bharat Sanchar Bhawan,
Janpath, New Delhi - 110001.
Ph:011-23711034



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No. BSNLCO-PER1/20(11)/3/2020-PERS1

Dated : 09-03-2021

To,
All Heads of Telecom Circles/Metro Districts & Other Administrative Units.
Bharat Sanchar Nigam Limited.

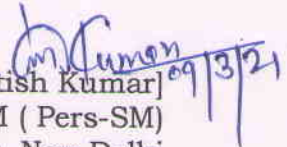
Subject:- Verification of personal data of executives in SAP Portal from original records of employees in Online transfer application module (OTAM)-Regarding.

In reference of this office letters of even No. dated 05.02.2021 and 01.03.2021, compliance of instructions contained in aforesaid letters was solicited regarding updation as well as verification of personnel data under your control in every aspect in ERP.

Further, for smooth implementation of proposed Online Transfer Application Module (OTAM) and in r/o compliance of instructions contained in aforesaid letters, **Certificate** duly signed by the GM (HR) of Circle Office regarding complete verification/ updation of personnel data from service book may be submitted to this office.

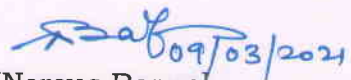
Scanned copy, followed by the hardcopy, of above referred Certificate may be sent at e-mail ID - agmpers1@gmail.com (with same subject as above) **positively by 15.03.2021.**

This issues with the approval of the competent authority.


[Satish Kumar] 09/03/21
DGM (Pers-SM)
BSNL CO, New Delhi

Copy to :

1. All PGMs/Sr.GMs/GMs of BSNL CO New Delhi.
2. The PGM(ERP) for information and n/a pl.


[Nereus Barwa]
AGM (Pers-I)