



Bharat Sanchar Nigam Limited  
(A Govt of India Enterprises)  
CORPORATE OFFICE, SEA SECTION  
7<sup>th</sup> Floor, Bharat Sanchar Bhawan,  
New Delhi – 110001

No. 3-1/2017-SEA BSNL  
Dated 28<sup>th</sup> November, 2017

To

All CGMs,  
BSNL,

**Sub: Compiling of ACR/APAR grading of Junior Accounts Officers/AAOs-Reg.**

It has been decided by the Competent Authority to review the data related to JAOs/AAOs Executives in BSNL. For this purpose, the APAR gradings for the last five years i.e. w.e.f. 2012-13 to 2016-17 may be prepared in the format enclosed herewith in MS Excel (xls format) and forward the same with disclosure certificate, to the undersigned along with complete APAR dossiers (Hard copy) at the earliest but in any case not later than 29th December, 2017 through e-mail at dm\_sea\_5@bsnl.co.in.

2. You are requested to obtain the vigilance status of all these Junior Accounts Officers/AAOs and forward the same to the undersigned at an early date.
3. It may be ensured that all the particulars in the list are correct and the name of any other JAO, who is senior to the executives mentioned in the list but not included in the list, may be included under intimation to this office separately.
4. It may also be ensured that in case, Circle name mentioned against any Executive, is not correct, the APAR and other related information may be provided by the concerned existing posted Circle.
5. While forwarding the data, it may be further ensured that the same is authenticated by an officer not below the rank of concerned DGM/Circle IFA.

This issues with the approval of the Competent Authority.

(S.D. JHINGAN)  
Deputy General Manager (SEA)