

**BHARAT SANCHAR NIGAM LIMITED**

[A Government of India Enterprise]

CORPORATE OFFICE

PERSONNEL (DPC) SECTION4th Floor, Bharat Sanchar Bhawan, Janpath, New Delhi-1.

No. 451-15/2015-Pers (DPC)

dt. 04 - 08-2015

To

All heads of Telecom Circles /
 Metro districts / Maintenance Regions / Projects / Stores / BRBRAITT / ALTTC
 All Other Administrative Units
 Bharat Sanchar Nigam Limited

Sub:- Requirement of APARs / shown certificate of all working AGM/DE(T)s on Regular basis for considering them for promotion to DGM(T) as per eligibility - Reg.

Ref :- This office letter no. 451-15/2013-Pers(DPC) / 9 dt. 02-06-2015

Kindly refer to this office letter of even number dated 02.06.2015, wherein it was requested to forward one of the original copies (Corporate office copy) of ACR/APARs of all working DE(T)(Regular) for the period 2008-09 to 2014-15 for considering them for promotion to DGM(T) (Adhoc) along with the information as mentioned in the above letter.

2. It is brought to the notice of all Concerned Authorities that both the copies of APAR must be filled up and duly reported and reviewed. One copy of the APAR shall be sent to CS to DIR (HR) after disclosing the APAR and completing all instructions contained in DOP&T OM dated 14-05-2009 and second copy should be maintained in the Circle office dossier maintained by the Circle / SSA, as per circle instructions.
3. It is also intimated that the original copy of APAR received by corporate office will not be returned back. Hence, circles / SSAs must keep photo copy of APARs, if required, for their future requirement. Circle nodal officers may contact CS to DIR(HR) for reconciling the availability of APAR folders
4. The APAR of all working DGM(T) on Adhoc basis also may be forwarded for the period from 2008-09 to 2013-14 immediately.
5. **Initially**, the APARs for the period from **2008-09 to 2013-14** of all working DEs (Regular) **listed in the Annexure-I (soft copy)**, may be forwarded **before 31-08-2015** and APARs of rest of the executives working as DEs (Regular) may be forwarded before 30.09.2015 to CS to DIR(HR)
6. you are, therefore, requested to issue suitable directions / instructions to all the concerned officers / authorities and field units for strictly adhered to the time scheduled prescribed for smooth conduction of DPCs for promotion to DGM(T).

This has got the approval of competent authority

Name and other contact details of CS to DIR (HR) is mentioned below :-

Sh. Sushil Kumar, CS to DIR (HR)
 CR section, Room No. 210, CTO building
 Eastern Court, Janpath, New Delhi - 1
 Phone no. 23736031 -32 / fax no. 23736033
 Email ID - confidentialcelldirhr@gmail.com

P.S.V. RAO
 (P.S.V. RAMA RAO)
 AGM-DPC

011-23037657, FAX - 23326546

Mail - dpcagm@gmail.com

Encl :- as above

Copy to :-

CS to Director (HR) , BSNL CO, New Delhi for inf. & n/a please