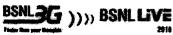
Corporate Office – BW Unit
O/o PGM(BW),
Telegraph Office Building, Kashmere Gate,
Delhi -110006

2011-23864240, ♣ 011-23865284





PRIORTY

Incumbency/JTO(C)/SDE(C)/EE(C)/2012

Dated 12-11.2013

To,

All PCE(C)/CE(C)

Sub: Details in the grade of SDE (C) as on 15.11.2013

I am directed to request you to kindly forward the details of SDE (C) as on 15.11.2013 as per performa given below by FAX at 011-23865284 and (in excel format) email at vinay.eepd@gmail.com. The information may be sent by 25.11.2013.

Further it has been observed that the carrier history of executive have not been updated in the HRMS package. You are requested to kindly get the same done immediately

| SI no | Sanctioned Strength | Presently Working Strength | Transferred in yet to join | Transferred out yet to be relieved | Net vacancy (2-3-4+5) |
|----------|------------------------|----------------------------------|----------------------------|------------------------------------|--------------------------|
| 1. | 2. | 3. | 4. | 5. | 6. |
| | | | | | |

Note: Executives on deputation may not be counted in physically working strength. The name of executive under col 4 & 5 may be given in Annexure along with the transfer order reference and any other relevant remarks.

/inay Kumar) (AGM (BW-I)