Corporate Office, Admin & PR Branch 1st Floor, Bharat Sanchar Bhawan, H.C.Mathur Lane, Janpath, New Delhi-110001.
Ph: 011-23734157



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम) BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

BSNLCO-Admn/50/2/2020-ADMN

Dated: 29th August, 2025

To,

All Heads of Telecom Circles & All Heads of Other Administrative Units.

Sub: Regarding Air Travel Entitlement of Officer working in BSNL on official tours- queries Thereof.

Ref.: This office letters no. 3-1/2019-Protocol dated-26.07.2019, and dated 20.8.2019.

The undersigned is directed to refer to this office letter no.3-1/2019-Protocol dated-26.07.2019 whereby approval of the competent authority was conveyed that "Due to present financial stress of the company, all BSNL Officers will now travel by economy class air journey (Domestic & International) while performing their official tours for domestic travel. However, with the prior approval of CMD, BSNL, the officer may travel by higher class in case of business requirement. All other terms and conditions of TA Rules will remain same". Subsequently, vide another letter dated 20.8.2019, it was clarified that the order dated 26-07-2019 is applicable for official tours for domestic travels only.

- 2. Now, queries have been raised from certain quarters as to whether the said order dt.26-07-2019 read with clarification dt.20-08-2019 is also applicable for ITS officers working in BSNL.
- 3. In this regard, it is reiterated that the instructions issued vide letter dated 26.07.2019 read with letter dated 20.8.2019 is applicable to all officers working in BSNL, including ITS officers. All Circles are requested to follow the instructions scrupulously.
- 4. This has the approval of the competent authority.

(Sanjeev Sharma)
AGM(Admin)

Copy to:

- 1. PPS to CMD, BSNL, New Delhi.
- 2. PPS to All Directors, BSNL Board.
- 3. CVO, BSNL, New Delhi.
- 4. CS & GM(Legal)/All CGMs/PGMs/Sr.GMs/GMs in BSNL CO, New Delhi
- 5. Pay Bill/Cash/L&A Section BSNL CO.
- 6. BSNL Intranet.

Protocol Division 006, Bharat Sanchar Bhawan New Delhi -110001 Tel: 23734053 Fax: 23734049



No. 3-1/2019-Protocol

Dated: 26.07.2019

OFFICE ORDER

It is informed that the following instructions are issued with immediate effect:-

Due to present financial stress of company, all BSNL Officers will now travel by economy class air journey (Domestic & International Journey) while performing their official tours with immediate effect till further orders. However, with the prior approval of CMD, BSNL, the officer may travel by higher class in case of business requirement. All other terms and conditions of TA rules will remain same.

This issues with the approval of CMD, BSNL.

(S.K. Sinha)
P.G.M(Admn.)
BSNL Corporate Office
New Delhi-110 001.

Copy for kind information:

- PPS to CMD, BSNL.
- PS to Director(CFA)/Director(CM)/Director(EB)/Director(HR)/Director(Fin) and CVO.
- All PGM/Sr.GM/GM in corporate office.
- All CGMs, BSNL.