



Bharat Sanchar Nigam Ltd
(A Government of India Enterprise)

SEA Section,
Corporate Office,
7th Floor,
Bharat Sanchar Bhawan,
Janpath, New Delhi- 11 0001.

Tele: 011-23037486
Fax: 011-23766002

No: 3-41/2007-SEA-BSNL

Dated: 26.10.2007

To

The CGM/IFA, A&N/APT /Assam / Bihar/ Gujarat/ J&K/ Karnataka /Kerala /Madhya Pradesh /NE-I /NE-II /MHT /Haryana /Himachal Pradesh / Punjab /Orissa /Rajasthan /Tamil Nadu /WBT/UP (E)/ UP(W) /UTL/ Jharkhand /Chattisgarh Circles, BSNL.

The CGM/IFA, Chennai Telecom District/ Kolkatta Telecom District/ NATFM, Hyderabad.

The CGM/IFA, Project, Kolkatta/Chennai/Mumbai/New Delhi.

The CGM/IFA, Maintenance, Kolkatta/Chennai/Mumbai/New Delhi.

The CGM/IFA, Telecom Factory, Kolkatta/Jabalpur/Mumbai, BSNL.

The CGM/IFA, T&D Jabalpur/BRBRAITT, JBL/TS Kolkatta/ Task Force Guwahati /ALTTC Ghaziabad. REP Nagpur/ Data Network/QA BGL, BSNL.

The CPAO, ITI Bills, Doorvani Nagar, BSNL, Bangalore.

Sub: Proposal for convening of DPC for promotion to the cadre of AO and calling for ACRs and other information - regarding.

Sir/Madam,

I am directed to say that it is proposed to convene a meeting of the Departmental Promotion Committee shortly to draw up a panel of Junior Accounts Officers/Assistant Accounts Officers for promotion to the grade of Accounts Officers in the BSNL against the crucial date of 01.10.2007.

2. It has been decided by the Competent Authority in BSNL to consider JAOs/AOs with three years of regular service in the grade as on 01.10.2007 for promotion to the grade of AO subject to the availability of vacancies.

3. List of JAOs/AOs who are eligible for promotion to the grade of AO against 01.10.2007 DPC is enclosed in Annexure-I. The requisite information in respect of these

officers along with their ACR grading for the last five years i.e. 2002-03, 2003-04, 2004-05, 2005-06 and 2006-07 may be furnished in the proforma enclosed in Annexure-II.

4. There may be cases of some JAOs/AAOs whose circle of posting shown in the list may not be correct. In such cases, in respect of those officers who are working in your circle, but their present circles of posting has been shown as some other circle, may also be furnished to this office in the proforma enclosed as Annexure-III.

5. In case any JAO/AAO belongs to General category/SC/ST, who is senior to those appearing in the Annexure-I and have fulfilled the requisite condition for promotion as mentioned in Para-2 above, but his / her name not appearing in the Annexure-I, then the name along with the information in respect these officers along with their CR grading for the last five years i.e. from 2002-03 to 2006-07 may be furnished in the proforma enclosed in Annexure-IV. This list may also include cases where JAOs/AAOs are eligible for promotion in the earlier DPCs but have not been promoted on account of various reasons like revision of seniority, omission in the earlier DPCs, currency of punishment, pending disciplinary proceedings, disciplinary proceedings dropped subsequently or any other cases of peculiar nature related to SC/ST officials. Such reasons as relevant may please be mentioned in the remarks column in Annexure IV.

6. ACRs for financial years 2002-03, 2003-04, 2004-05, 2005-06 and 2006-07 in respect of the officers whose names included in Annexure-I, and IV should be sent to this office by 30.11.2007. ACRs for the above periods for each officer should be stitched chronologically and sent at one stretch. In case ACRs of any particular year is not available, ACRs of the equal period prior to the years 2002-03 may be forwarded along with the reasons for non-availability of the requisite ACRs comprising a set of five years irrespective of the fact that the official was in the cadre or not. However, in such cases the ACR grading in the proforma should be recorded for the period mentioned in the proforma only, and "NA" should be recorded against the period for which ACRs are not available.

7. The information to be furnished in Annexure II, III and IV may be forwarded to this office, in hard copy as well as in soft copy, directly to :

The Assistant Director General (SEA),
7th Floor, Bharat Sanchar Bhawan,
Harish Chandra Mathur Lane,
Janpath, New Delhi - 110001.

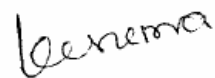
The Annexure I to IV are available on intranet, and these should be downloaded and used for the purpose of compilation. A copy of the completed ACR compilation in Annexure II, (along with Annexure III and IV wherever applicable) should be sent by e mail to adgsea@bsnl.co.in with "AO DPC 2007" clearly mentioned in the subject line.

8. While forwarding the information as required above, the updated ACR grading in respect of the officers as mentioned in Para 3, 4 and 5 along with following particulars duly signed by the Circle IFA may be furnished :

- a) All officers whose names have been included in Annexure II, (III & IV as applicable) have been absorbed in BSNL.
- b) The particulars given in the Annexure- II, III and IV are complete in all respect with reference to the authentic entries in the service book of the officials.
- c) That wherever any disciplinary / vigilance case is pending against any officer, the same has duly been mentioned and particulars in brief, are incorporated.
- d) That integrity of the official is certified.

9. The vigilance clearance in respect of the officers mentioned in the Annexure-II, III, & IV may be sent to ADG (Vigilance I), CO BSNL, under intimation to this office.

10. The receipt of this letter may kindly be acknowledged.



(Prema Krishnamachari)
Assistant Director General (SEA)

Encl:

1. Annexure-I-Eligibility list.
2. Annexure-II, III, & IV -Proforma for furnishing information.

Copy to:

The ADG (Vigilance I), CO BSNL for according vigilance clearance of the officers mentioned in the Annexure I.