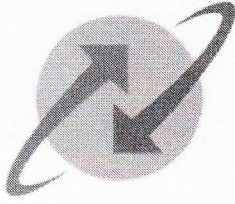


REMINDER



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

Room No-211, 2nd Floor, Eastern Court, Jan Path, New Delhi-110001
(SEA Branch)

No: CS/DIR (Fin)/3-1/2016-17

Dated 14.02.2017

To

- (1) All Heads and IFAs of Telecom Circles/ Metro Districts/Maintenance Regions/ Projects/Stores/ Factories/ BRBRAITT/ ALTTC & all other administrative units.
- (2) All PGMs/Sr. GMs/GMs BSNL CO.

Sub: - Submission of completed Annual Performance Appraisal Report (APAR) for CPC to the cadre of STS (CAO).

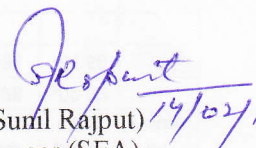
Kindly refer to SEA section letter No. 2-2/2016-SEA-BSNL Dated 28.11.2016 regarding provisional list for promotion to the grade of STS (CAO) and this office letter of even number dated 16.06.2016 and 28.11.2016 through which it was requested to kindly arrange for immediate submission of the wanting APARs for the period up to 31.03.2016 in respect of all the executives of Telecom Finance and Accounts service of BSNL.

A list of Telecom Finance executives (A.O /Sr. A.O) is enclosed as Annexure 'A' whose APAR(s) up to period ending 31.03.2016 duly Reported/ Reviewed /Communicated and having been acknowledged by the executive concerned are pending to be received in this office.

The undersigned is directed to request your good office to kindly look into the matter personally and arrange for immediate submission of APARs of the executives mentioned in Annexure-'A' duly completed in all respect as well as duly acknowledged by the executive, to this office latest by 20.02.2017 positively.

In case any executive has been relieved on transferred to other Circle or not joined in your circle the case may be brought to the notice of this office.

Encls. As above


(Sunil Rajput) 14/02/17
Deputy General Manager (SEA)