## BHARAT SANCHAR NIGAM LIMITED

(A government of India Enterprises)

CORPORATE OFFICE

(PERSONNEL – I SECTION)

4<sup>th</sup> Floor, Bharat Sanchar Bhavan, Janpath, New Delhi-110001

No. 515-10/2018-Pers.I

Dated: 20.06.2018

To

The Chief General Manager,
Telecom Factory Circles,
Bharat Sanchar Nigam Limited,
Jabalpur/Kolkata/Mumbai
and ALTTC / M.P./ MH Circle,

Subject: - Preparatory exercise for promotion from SDE(TF) to AGM (TF) cadre regarding Screening Committee Report and VC.

Sir,

I am directed to refer the list of SDE (TF) forwarded by Pers. Section, BSNL CO for circulation to all the concerned TF Circles for the purpose of promotion to AGM (TF) grade. All the concerned TF Circles are accordingly requested to constitute the Screening Committee for preparation of the Assessment Sheet and furnish the Committee Report in the prescribed proforma along with ACRs/ APAR of all SDE(TF) for the period 20011-12 to 2015-16 as per DOP&T circular No. F.2201/5/86-Estt.D – New Delhi dated 10-03-1989).

- 2. In case one or more ACRs have not been written or available due to any reason (certified by the Administration) during the relevant period the Screening Committee should consider the ACRs of the year preceding the prescribed period and send attested copies of ACR with report and non availability certificate of the relevant period of missing APAR be sent in any case.
- 3. The Screening Committee report may be sent positively by 23<sup>rd</sup> June, 2018. Further, while preparing assessment sheets, the action on below bench mark cases may be taken as per norms by the respective Circles. Soft copy of the Screening Committee Report should be sent to the following e-mail address to be followed by hard copy immediately thereafter;

dpcagm@gmail.com

This issues with the approval of Competent Authority.

Asstt. General Manager(Pers.I)