

**Important Guidelines for exercising online option for "BSNL EMPLOYEES HEALTH INSURANCE POLICY, 2021".**

1. The date of effect of "BSNL EMPLOYEES HEALTH INSURANCE POLICY, 2021" is 01.09.2021. The policy is applicable for following category of employees who are working in BSNL :
  - (i) All the regular employees of BSNL and
  - (ii) All the employees working on deputation/ deployment basis in BSNL.
2. The online POP UP window will be open for submitting option tentatively from 7th August, 2021 to 16th August, 2021 and for withdrawal of option from 17th August, 2021 to 19th August, 2021. Only online options are valid and final. No written applications/ representations to join/withdraw will be accepted.
3. Print-out of the Option statement can be taken from ERP/ESS portal by the applicants for their reference. The same will also remain available on the ESS portal. NO signatures are required and the hard copy is not required to be submitted anywhere.
4. The premium including Top Up will be deducted from the salary of the month August, 2021. No subsequent payments will be allowed in any form. No subsequent request to withdraw and refund of the deducted premium including Top Up will be admissible under any circumstances.
5. In case, the option to join the scheme has been exercised and the premium has been deducted from the salary for the month of August, 2021, but the employee resigned/retired/died before 01.09.2021, he/she will not be considered for "BSNL EMPLOYEES HEALTH INSURANCE POLICY, 2021" for the current year and such cases may be reported to this office immediately. The premium already deducted will be refunded thereafter as per due process.

  
06.8.2021

**(Rajeev Sharma)  
Dy. GM (Admn.)**