

File No.BSNLCO-CA/25/4/2021-CA-ERP-FICO

Office of Sr. General Manager (CA/ERP-FICO)

Bharat Sanchar Bhawan(1st Floor)

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New Delhi – 110001

Tel : 23734110



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

NO: BSNLCO-CA/25/4/2021-CA-ERP-FICO/

Dated: 06.01.2022

To,

The Chief General Managers/IFAs

All Territorial/Non Territorial Circles

Bharat Sanchar Nigam Limited.

Ref : Letter No BSNLCO-CA/25/4/2021-CA-ERP-FICO/ Dated: 13.12.2021

Sub : Centralisation of Payments - Reg.

This has reference to the above cited letter vide which instructions for centralising payment to Rent Vendor were communicated to the Circles. Now it has been decided that from 01.02.2022, payments to Vendors falling under following account groups will also be made by Corporate CSC.

Sl. No.	Account Group	Description
1.	Z010	BSNL – Hospital Vendors
2.	Z014	BSNL – NOFN Vendors
3.	Z024	CANI Project Vendor
4.	Z027	BSNL Cluster Mtce Vendor
5.	Z028	CM Cluster Mtce Vendor

The Circles are requested to sanitise all Vendors falling under above account groups and all relevant fields like address, payment method, email id and mobile number should be checked and updated. The email id, wherever possible, may also be updated.

It is also to be noted that no cheque payments will be made to Vendors by Corporate CSC. Hence the bank particulars should be immediately updated in the vendor master wherever the same is not maintained at present. Wherever Multiple Bank Accounts are maintained in vendor master, the partner bank type field should be updated otherwise it may result in wrong payment/bouncing of payment..

From the date of implementation, the vendor line item in all documents posted in system will be updated with Corporate CSC Payment method supplement(PMS)/House Bank (HB)/Account ID(AID) and Circle CSC will not be able make any payment in respect of those vendors.

The GST, TDS and LD invoice compliance and subsequent LD Adjustments will continue to be handled by Circles.

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The CBB section vide letter no F.No.16-4/2019/RB/Fund Auth/Misc/PI-1(P) dated 31.12.2021 has already circulated the proforma for submitting the necessary details and the same shall be used for furnishing information for above vendors also.

The CBB Section of the Corporate Office will send the fund authorisation and list of documents to Corporate CSC for making payment. The Funds are to be released by CBB Section to Corporate CSC only on implementation of this procedure.

The payment of Retention money to Vendors will also be done by Corporate CSC. Only document types KR, RE, RT, LD, UR, KG, KA, UR and KY will be processed by Corporate CSC. The RT, LD, KG and KY are used for posting credit memos, retentions and liquidated damages and Circles have to specify these document types in combination with other document types. The Circles have to ensure that retention posted through new ITC process is also specified while sending the details to the Corporate CSC.

The details of the Nodal Officer not below the rank of AGM (Name, Designation, Mobile Numbers, Mail id (BSNL Domain only)), duly authorised by Circle CGM and IFA, may be immediately sent to DGM(CSC), BSNL Corporate Office, at bsnlcocsc@bsnl.co.in by 20.01.2022.

This is issued with the approval of Sr. GM (CA & ERP-FICO).


(Jagdeep Singh)
DGM (CA/ERP-FICO)

Copy for kind Information to:

1. PPS to CMD, BSNL Corporate Office.
2. Director (F) / Director (HR) / Director (EB) / Director (CM) / Director (CFA), BSNL CO New Delhi.
3. CGM (BW), BSNL CO, Kashmere Gate, Delhi.
4. PGM(Infra) / Sr. GM(Taxation) / Sr. GM(Admin), BSNL Corporate Office

Copy for kind information and necessary action to:

Sr. GM (EF) / Sr. GM (CBB) BSNL Corporate Office, for issuing necessary operational instructions please.