

**Admn. & PR Section,
BSNL Corporate office**
1st Floor, Bharat Sanchar Bhawan
H.C. Mathur Lane, Janpath, New Delhi-01.
Tel: 011-23734157



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No. 1-1/Misc.BSNL(Admn.)


Dated : 08.04.2022

To

**All Unit Heads,
BSNL Corporate Office**

Kind reference is invited to Director (HR) D.O. No. BSNLCO-ADMN/Misc. dated 17th March, 2022 vide which all unit heads of BSNL Corporate Office were requested to monitor the attendance of officers/staff of their respective units and ensure that the office timings from 09:30 AM to 06:00 PM are strongly adhered to.

In this regard, it is to mention that biometric record of attendance is being sent to all unit heads on daily basis. Therefore, all Unit Heads are requested to ensure that officers/staff in their unit mark their attendance and also adhere to the office timings.


8/4/2022
(S.P.Singh)
GM (Admn.)

Copy to : -

1. PPS to CMD, BSNL for information.
2. All the Directors BSNL Board & CVO BSNL, New Delhi for information.