

Corporate Office,
CA Cell, 1st Floor,
Bharat Sanchar Bhawan,
Janpath, New Delhi- 110001.
TEL: 23712262 23734107 (FAX)



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No.500-163/2019-20/CA-III/BSNL

Dated 11/02/2020

To

All Heads of Telecom Circles/Administrative Officers,
Bharat Sanchar Nigam Limited.

Sub: BSNL VRS Scheme – issue of LPC – regarding.

This is regarding issue of Last Pay Certificate (LPC) for the officials, who have opted for BSNL Voluntary Retirement Scheme 2019, to facilitate the processing of pension cases by the CCAs. In this regard, please refer to DOT letter No.1/Misc./Pen Issues/BSNL/DDG(Actts)/2019-Part(2)/501-30 dated 11.02.2020 enclosed herewith as Annexure-I (3 pages).

Accordingly, the following are clarified:-

- I. Where there are no outstanding advances and the employees have made available NOC from the Banks/Societies, the LPC may be issued in the standard prescribed proforma.
- II. Wherever, there are outstanding advances to be recovered and/or NOCs have not been rendered by the VRS optees, the last pay information may be issued in the format attached herewith as Annexure-II. Process for the same is being developed in SAP & expected to be ready by 12.02.2020. Keeping in view the DoT letter referred above, Circles are to ensure that all outstanding loans & advances has to be recovered by BSNL from Leave Encashment & Ex-gratia.

Encl: As above.

(Surajit Mandol)
Sr. General Manager (CA)

Copy to:-

1. PPS to CMD, BSNL.
2. PPS to all Directors BSNL Board/CVO.
3. PGM (ERP) for information and necessary action please.
4. PGM (Pers.)/Sr. GM (Estt.) for information and necessary action please
5. DM (Pay bill)/Cash / L&A/Pension/Admn., BSNL CO.

Regd. & Corporate Office: Bharat Sanchar Bhawan, H.C. Mathur Lane, Janpath, New Delhi – 110 001

Corporate Identity Number (CIN): U74899DL2000GO1107739

www.bsnl.co.in

भारत सरकार/ GOVERNMENT OF INDIA
संचार मंत्रालय/ MINISTRY OF COMMUNICATIONS
दूरसंचार विभाग/ DEPARTMENT OF TELECOMMUNICATIONS
20- अशोका रोड, संचार भवन/20, ASHOKA ROAD, SANCHAR BHAWAN
नई दिल्ली-110001/ NEW DELHI-110001

No. 1/Misc/Pen Issues/BSNL/DDG(Actts)/2019-Part(2)/501-30

Dated: 11/02/2020

To,

The CMD,
Corporate Office, BSNL,
BSNL Bhawan, Janpath
New Delhi-110001


Sub: Issue of Last Pay Certificate in respect of retirees / Optees of BSNL VRS 2019- reg.

Ref: Letter No. 500-163/2019-20/CA-III/BSNL dated 06.02.2020.

In respect of letter under reference, I am directed to inform that Last pay drawn certificate as per the Proforma (Annexure - 'A') shall be utilized by CCA offices for Pension Authorization for all VRS 2019 Optees.

2. It has been noticed that details of loan and advances (Government / BSNL) has been included in the certificate. Since the above Loans & advances are not Government dues and pertains to BSNL, same may be adjusted against amounts payable by BSNL. No dues would be recovered from gratuity in respect of VRS-2019 optees.

This issues with the approval of competent Authority.


N Mishra
11/2/2020

Director (Accounts-I)

Tel: 011-23036511

Email: div.dfu-dot@nic.in

Encl: As above

Copy to:

1. All Pr.CCAs/CCAs - for necessary action.
2. The Addl. CGCA O/o CGCA, NICF Campus, Ghitorni, New Delhi - for information.



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Last Pay information for Pension Processing by CCAs					
Name/Employee Number					
Designation					
Posting					
Date of Birth					
Date/reason for LPC					
Joining time as admissible under rules					
Last pay Month					
Pay Days					
Rate of Basic					
D.N.I.					
BSNL MRS Option					
PAN No.					
TAN No.					
The pay Drawn Particulars As on 31.01.2019					
Monthly Entitlement	Amount @	Earning	Amount	Deduction	Amount
Basic Pay (78.2)		Basic Pay		Society deduction	
Old Basic (68.8)		IDA-DA		Union subscription	
IDS-DA		HRA		Bank MOU	
HRA		Leave Encashment DOT Period			
Personal Pay		Leave Encashment BSNL Period			
Skill Upgradation Allow		Personal Pay			
Transport Allow		Skill Upgradation Allow			
		Transport Allow			
		Washing Allow			
Monthly Entitlement		Total Earnings		Total Deduction	
Take Home Salary :					
GPF DETAILS					
GPF Account Number	GPF Advance Recovery	GPF Advance Outstanding	GPF closing Balance		

Details of Loan Advance (Government/BSNL)			
Sl. No.	Loan Type	Outstanding Amount	Rec. Ins. Amt per Month

Income Tax Details fo the Current Financial Year										
Month	Basic pay	DA	HRA/ Add. HRA	Gross Pay Inc. TPA	GPF/ EPF Subs	GSLIS/ GIP/ CGEGIS	TDS paid by Emp	TDS paid by BSNL	Prof. Tax	TPA
APR-2019										
MAY-2019										
JUN-2019										
JUL-2019										
AUG-2019										
SEP-2019										
OCT-2019										
NOV-2019										
DEC-2019										
JAN-2020										
Total										
Balance in Employee Vendor										
Sl.No.	CoCd		Vendor		Amount					

No.BSNL/01/Emp No/ _____

Dated: _____

Authorised Signatory
BSNL

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Last Pay information for Pension Processing by CCAs					
Name/Employee Number					
Designation					
Posting					
Date of Birth					
Date/reason for LPC					
Joining time as admissible under rules					
Last pay Month					
Pay Days					
Rate of Basic					
D.N.I.					
BSNL MRS Option					
PAN No.					
TAN No.					
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IDS-DA		HRA		Bank MOU	
HRA		Leave Encashment DOT Period			
Personal Pay		Leave Encashment BSNL Period			
Skill Upgradation Allow		Personal Pay			
Transport Allow		Skill Upgradation Allow			
		Transport Allow			
		Washing Allow			
Monthly Entitlement		Total Earnings		Total Deduction	
Take Home Salary :					
GPF DETAILS					
GPF Account Number	GPF Advance Recovery	GPF Advance Outstanding	GPF closing Balance		
GPF details are being submitted separately					

Details of Loan Advance (Government/BSNL) (To be recovered by BSNL)			
Sl. No.	Loan Type	Outstanding Amount	Rec. Ins. Amt per Month

Income Tax Details for the Current Financial Year										
Month	Basic pay	DA	HRA/ Add. HRA	Gross Pay Inc. TPA	GPF/ EPF Subs	GSLIS/ GIP/ CGEGIS	TDS paid by Emp	TDS paid by BSNL	Prof. Tax	TPA
APR-2019										
MAY-2019										
JUN-2019										
JUL-2019										
AUG-2019										
SEP-2019										
OCT-2019										
NOV-2019										
DEC-2019										
JAN-2020										
Total										
Balance in Employee Vendor										
Sl.No.	CoCd		Vendor				Amount			

No. BSNL/01/Emp No/ _____

Dated: _____

**Authorised Signatory
BSNL**

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